

# CITY OF YORK ACCOMODATIONS TAX REPORTING FORM

Name of Business \_\_\_\_\_

Business License # \_\_\_\_\_

Month, Year \_\_\_\_\_

To calculate the 3% Accomodations Tax, please use the formula below:

1. Total of all revenue for all foods and beverages prepared for immediate consumption \_\_\_\_\_
2. Multiply above number by 3% \_\_\_\_\_
3. Subtotal \_\_\_\_\_
4. If payment is made by the 20th of the month, subtract 2% from subtotal (Line 3 X .02) \_\_\_\_\_
5. The result is the amount to be remitted to the **City of York** not the SC Department of Revenue \_\_\_\_\_

The 3% Accomodations Tax is to be remitted to the City on a monthly basis, along with the attached form. It is due by the 20th day of the month and should cover the tax due for the previous month. Businesses collecting less that \$50 per month may report quarterly.

Any tax not remitted by the 20th day of the month is subject to a 5% penalty.

Please send your check made payable to the City of York to:

**City of York Hospitality Tax**  
**P.O. Box 500**  
**York, SC 29745**

**Please reproduce this sheet and include it with your monthly remittance to the City.**