

**CITY OF YORK
ACCOMMODATIONS TAX REPORTING FORM**

Taxpayer/Name of Business: _____
 Address: _____
 Retail License #: _____
 Month, Year: _____

To calculate the 3% Accommodations Tax, please use the formula below:

1. Gross proceeds.....		\$ _____
2. Multiply above number by 3%.....		<u> x .03</u>
3. Subtotal		_____
4. If the payment is made by the 20 th of the month, subtract 2% from the subtotal. (Line 3 x 2%).....		- _____
5. The result is the amount to be remitted to the City of York,.....		\$ _____

Not the S.C. Department of Revenue

The 3% Accommodations Tax is to be remitted to the City on a monthly basis, along with this form. It is due by the 20th day of the month and should cover the tax due for the previous month.

Any tax not remitted by the 20th day of the month is subject to a 5% penalty

Please send you check made payable to the City of York to:

City of York – Accommodations Tax
 P.O. Box 500
 York SC 29745

This sheet may be reproduced to include with your monthly remittance to the City.